PROGRAM: Artificial Intelligence Scholars Program (AISP) (FY23)

DURATION: 22-Months

LOCATION: Carnegie Mellon University, Pittsburgh, PA.

ELIGIBILITY:
- Army Civilian permanent employees at the GS-12/14 or equivalent levels
- Completion of Civilian Education System (CES) – or equivalent course credit documentation:
  - GS-12 or equivalent pay bands - CES Intermediate Course;
  - GS-13/14 or equivalent pay bands - CES Advanced Course
- Have a baccalaureate degree with a GPA of 3.3 or higher (or a graduate degree), with academic experience/expertise in STEM backgrounds such as computer science, electrical and computer engineering, robotics, autonomous systems engineering, mathematics or operations research.
- Have a Command post-training utilization assignment in a position that utilize skills related to the training.
- Able to complete full scholarship without any interruptions.
- Graduate record exam (GRE) within the last five years strongly preferred, but not required.

DESCRIPTION: Artificial Intelligence Scholar Program is a competitive, 22-month Master’s degree program at Carnegie Mellon University (CMU), a highly competitive and selective University. The program provides selected Civilians the opportunity for one of two Master’s Degrees: Master of Information Systems Management (MISM) with a concentration in Business Intelligence and Data Analytics (BIDA) (individuals who conduct programing and algorithm development for business process analysis with prepared data and infrastructure) and Master of Computational Data Science (individuals who employ programming, machine learning and systems management in their work collecting, organizing and preparing massive data sets). Degree program will be determined by AI2C’s Academic Success Assessment.

*Scholars stay on current command rolls and will return to their organization at the conclusion of the program.

FUNDING: Tuition and PCS costs are fully funded by Headquarters ACCMA, however, current organization will prepare TCS orders.

APPLICATION/ NOMINATION: Application packages will be forwarded through Command channels. (DO NOT SEND APPLICATIONS DIRECTLY TO ACCMA OR CMU). Completed application packets must be submitted through the respective Army Command (ACOM), Army Service Component Command (ASCC), Direct Reporting Unit (DRU), or the Office of the Administrative Assistant to the Secretary of the Army (OAASA) for review, endorsement, and further consideration by a Career Field Board. Endorsement memorandum must include a statement that applicant(s) meet grade and time-in-service requirements.

ACOMs, ASCCs, DRUs, and OAASA will forward applications (one PDF per applicant) and endorsement memorandum to the Talent Development Division mailbox: USARMY.BELVOIR.CHRA-HQS.MBX.ACCMA-CIVILIAN-TALENT-DEVELOPMENT

*Application Packets must be grouped and labeled by Career Field and Course Title in Subject Line.

FINAL SELECTION/ NOTIFICATION: HQ ACCMA, Talent Development Division will forward select applications to the Army Futures Command (AFC) Intelligence Task Force Workforce Development Chief, who convenes a selection panel with Carnegie Mellon University Academic Success Assessment and approves final selection of up to (5) Civilian scholars.

CSA: Civilians selected to participate in this program will be required to sign a continued service agreement (CSA), and incur a services obligation of not less than three times the length of the training.

SUSPENSE DATE: 10 June 2022 (The nomination suspense date in this announcement applies to ACOMs, ASCCs, DRUs, and OAASA only. Applicants must check with local/command training manager for applicable deadline to submit application)
PROGRAM DATES:

<table>
<thead>
<tr>
<th></th>
<th>Class Dates</th>
<th>Continued Service Agreement (CSA) Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>July 2023-May 2025</td>
<td>1 May 2025-1 Nov 2030</td>
</tr>
</tbody>
</table>

Checklist:
Click [here](#) to view the AISP Checklist of requirements when applying for the AISP Program.
Print this checklist for use in completing your application package.

All of the forms and documents listed below must to be completed and forwarded as part of your application package. The on-line forms (links provided below) must be used. Packet must be assembled into one single PDF file in the following order:

Note: Incomplete application packages will NOT be processed.

1. Application for Army Enterprise Talent Development Program Training Opportunities
2. Nominee’s Statement of Interest
3. Supervisor’s Validation of Requirement: Utilization Plan (not to exceed 500 words)
   Note: THIS DOCUMENT MUST BE COMPLETED AND SIGNED BY SUPERVISOR
4. Position Memorandum. Must be signed by a second level supervisor or higher. Nominee must be placed in a new position or current PD expanded to include new knowledge/skills. The memorandum will indicate the paragraph/line number, position title, and a brief description of the position that the scholar will occupy upon return to their organization at the completion of the AISP. The memo must describe how the skills and knowledge acquired from the training will be utilized in the new position and how this will benefit the Army.
5. Current Resume. Containing the following information in order: name; current grade; mailing address/phone number/email; and supervisor’s name and telephone number for each position held; description of work experience (to include leading people/change; results; business acumen; and building coalitions); education (include type of degree; major; dates attended; grade point average); completed training; licenses/certifications; and awards.
6. Last three (3) Performance Evaluations. If there is a missing appraisal in the last three years, must include an explanation/reason, verified by the supervisor or CPAC, and include your "next" most recent evaluation.
7. Transcripts. Copy of ALL transcripts. Applicant must possess a baccalaureate degree or higher from an accredited college or university (GPA must be 3.3) unless applicant has previously earned a Master's degree.
8. GRE/GMAT scores. Strongly preferred, but not required.
9. CES Completion. Include copy of required level CES Certificate of Completion, or equivalent course documentation. (See course/program requisite(s) located in announcement).
10. Time in-service verification in a Department of the Army civilian permanent position(s) (refer to training announcement)
11. Continued Service Agreement. (Must be signed and dated). Applicants must agree to continue service within the Department of Defense for not less than three (3) times the length of the training.
12. SF 181, Ethnicity and Race Identification. Completion/submission of the SF-181 is strictly voluntary. It will be used for statistical purposes only; not for determining eligibility for participation in any training opportunity.
13. Command endorsement required. Completed application packets must be submitted through the respective Army Command (ACOM), Army Service Component Command (ASCC), Direct Reporting Unit (DRU), or the Office of the Administrative Assistant to the Secretary of the Army (OAASA) for review, endorsement, and further consideration by a Career Field Board.