



DEPARTMENT OF THE ARMY
HEADQUARTERS, UNITED STATES ARMY MEDICAL COMMAND
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[Office symbol]

[Date]

MEMORANDUM FOR President, Selection Board, [Military Spouse's Unit]

SUBJECT: Recommendation of *Mr./Ms. [Nominee's Full Name]*, [*Military Spouse's Unit of Assignment*], for the Dr. Mary E. Walker Award

1. I recommend *Mr./Ms. [nominee's full name]* be considered for the Dr. Mary E. Walker (DRMEW) Award. *Mr./Ms. [nominee's last name]* is the spouse of [*Soldier's grade, full name, unit*].
2. *Mr./Ms. [nominee's last name]* is the quintessential Army spouse. *His/Her* loyalty, dedication, and selfless service have immeasurably enhanced and contributed to the accomplishments of the [*unit name*] and above all else to the United States Army. *Mr./Ms. [nominee's last name]* is completely devoted to the care, welfare, and training of all Soldiers and their Family members. *He/She* is a strong advocate and a relentless laborer in providing, establishing, and conducting training for Family readiness groups (FRGs); volunteering in the public school systems; and supporting deployment and separation events for all members of our military Family.
3. *Mr./Ms. [nominee's last name]* joined the ranks of the Army spouse volunteers in [*month*] [*year*]. As a result of *his/her* efforts, *he/she* has touched, changed, and improved countless Army lives with *his/her* personal desire to make all Family members' Army experience richer and more fulfilling. *Mr./Ms. [nominee's last name]* truly deserves tremendous credit for the arduous work *he/she* has performed.
4. *Mr./Ms. [nominee's last name]* is no stranger to hardship. *He/She* has experienced numerous separations from *his/her* spouse while the spouse deployed for Iraq and Afghanistan on several tours, Bosnia, Macedonia, and seven rotations to the National Training Center. In the true spirit of a volunteer, *Mr./Ms. [nominee's last name]* immediately gathered all available resources and tackled those Family support issues that would have divested or crippled the unit during deployment. *His/Her* unyielding dedication and service at times came with personal sacrifice. However, *Mr./Ms. [nominee's last name]* relentlessly pursued the objective of providing Soldiers and their Families with quality care even after returning from caring for a terminally ill Family member.

5. *Mr./Ms. [nominee's last name]*'s deeds throughout the years are too great to list, and *his/her* humbleness in not wanting recognition makes detailing them nearly impossible. *Mr./Ms. [nominee's last name]*'s achievements during the last 2 years while *he/she* has been in the unit include acting as the senior spouse advisor for the *[unit name]* and mentor of company FRG leaders and 1SG spouses while Soldiers were deployed. *Mr./Ms. [nominee's last name]* has actively participated in many company-level fundraisers and prepared and shipped care packages for hundreds of deployed Soldiers. *He/She* has actively participated in the Meals on Wheels program for hospitalized Family members.

6. *Mr./Ms. [nominee's last name]* attended monthly company-level FRG meetings and socials to share experiences and provide advice to our young military spouses. *He/She* has decorated buckets, banners, fences, and barracks for Soldiers on redeployment and attended *battalion/brigade* FRG meetings to plan and coordinate social events and activities. *Mr./Ms. [nominee's last name]* has organized *battalion/brigade* appreciation luncheons for FRG leaders and co-leaders. During *his/her* brief time as the *battalion/brigade* FRG Treasurer (*[month] [year]* to *[month] [year]*), she completed and provided monthly financial reports to the *battalion/brigade* Command Team. While serving as the senior enlisted FRG leader (*brigade*), *Mr./Ms. [nominee's last name]* helped plan several holiday events in support of the FRG. *Mr./Ms. [nominee's last name]* supported sister *battalions/brigades* during Soldier casualties by providing for the special needs of and assisting Family members. *He/She* represented *[unit name]* during monthly unit CSM/SGM spouse meetings and socials. As an FRG volunteer at *[installation]*, *Mr./Ms. [nominee's last name]* actively supported *his/her* spouse during the SGM Academy and contributed recipes for the SGM Academy cookbook.

7. *Mr./Ms. [nominee's last name]* is a first-class example of selfless dedication from a unique group of motivated and dependent volunteers who provide for our Soldiers and our Soldiers' Families. *His/Her* accomplishments truly demonstrate a selfless spirit, and *his/her* enthusiasm and dedication have earned the respect of all those around *him/her*. *Mr./Ms. [nominee's last name]* has brought great credit on *him/her* and the *[unit name]*. *His/Her* unlimited dedication and personal sacrifice have significantly contributed to our way of life. Without a doubt, *Mr./Ms. [nominee's last name]* is a perfect candidate to receive the Dr. Mary E. Walker Award.

8. Please contact me by telephone at *military/civilian [telephone number]* or by e-mail at *[e-mail address]* if you have any questions.

[Signature block of the nominating individual]