



DEPARTMENT OF THE ARMY
HEADQUARTERS, UNITED STATES ARMY MEDICAL COMMAND
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OTSG/MEDCOM Policy Memo 21-033

MCZX

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MEMORANDUM FOR

Commanders, MEDCOM Major Subordinate Commands
Deputy Chiefs of Staff, OTSG/MEDCOM OneStaff
Directors, OTSG/MEDCOM OneStaff
All AMEDD Units

SUBJECT: Army Medical Department Regimental Recognition Program

1. Reference: Army Regulation 870-21, The U.S. Army Regimental System.
2. Purpose: To describe the U.S. Army Medical Department (AMEDD) Regimental Recognition Program to include category definitions, eligibility, limitations, and nomination procedures.
3. Proponent: The proponent for this policy is the Executive Office, Office of The Surgeon General (OTSG).
4. Policy:
 - a. To assist in perpetuating the history and traditions of the AMEDD Regiment and enhance unit morale and esprit, the Army Medical Department Regiment provides for the recognition of individuals who have contributed to the mission of the Regiment. To ensure all deserving individuals are afforded the opportunity for recognition, this program is divided into three separate categories, Distinguished Member of the Regiment (DMOR), Honorary Member of the Regiment (HMOR), and Friend of the Regiment (FOR).

(1) The DMOR category provides a link with history for today's Soldiers. The DMOR program is designed to recognize truly outstanding Soldiers and Civilians with long AMEDD careers, who have contributed significantly to the proud heritage of the Army and the AMEDD Regiment. The DMOR is normally reserved as a retirement recognition. Requirements for this recognition are that the officer, warrant officer, enlisted Soldier, or civilian be affiliated with the AMEDD Regiment (Active, National Guard, Reserve, retiree, or civilian). Civilians must have formally affiliated with the Regiment prior to 1 October 2017 and be entered in the Regiment's database prior to

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consideration for the DMOR. A minimum of 20 years of significant contributions are required for the DMOR unless the magnitude of one's contributions over a shorter period warrant a request for an exception to policy. The DMOR may be awarded only once to an individual. A DMOR nomination should be submitted a minimum of 60 days prior to the anticipated presentation date. Contractors are not eligible for this recognition.

(2) The HMOR category is designed to recognize individuals who are not formally affiliated with the AMEDD Regiment, but have made significant contributions to the AMEDD. Requirements for this position are that the individual is not eligible for recognition as a DMOR but has a long and close association with the AMEDD Regiment, or has performed a significant act or service for the Regiment. The period of close association should be at least 10 years. The HMOR may also be used to recognize exemplary service to the AMEDD and the Army by non-AMEDD Soldiers and Civilians. An example would be a departing Corps or Division Commander or Command Sergeant Major. In addition, the spouse of an individual nominated for the DMOR may be nominated for the HMOR, provided they are not an AMEDD Soldier or a formally affiliated AMEDD Civilian employee, have supported their spouse and the AMEDD, and been married to the AMEDD Soldier or Civilian for a period of at least 10 years. An HMOR nomination should be submitted a minimum of 60 days prior to the anticipated presentation date. Contractors are not eligible for this recognition.

(3) The FOR program was developed by The Surgeon General as a means to recognize individuals, groups, or businesses which have continually made noteworthy contributions to, or performed a service for the AMEDD Regiment. A few examples would be a non-AMEDD Soldier (i.e., Signal, Chemical, or Mechanic) assigned to an AMEDD unit for a short period; a German doctor or clinic that augments a medical military treatment facility (MTF); a land owner who allows access to their land for the purpose of an AMEDD battlefield Staff Ride. A FOR nomination should be submitted a minimum of 60 days prior to the anticipated presentation date. Contractors are not eligible for this recognition.

b. While any member of the AMEDD Regiment, to include retirees, may submit nominations for Regimental recognition to the AMEDD Regimental Office, every effort should be made to submit the nominations through the normal supervisory chain.

(1) For officers, this should be through their immediate supervisor or the individual who submitted them for their retirement award. As the nomination requires confirmation that there are no adverse personnel actions pending, (see 5a below) the nomination should also include the Company Command.

(2) For enlisted Soldiers, the nomination should go through the immediate supervisor or individual who submitted them for their retirement award. The nomination should also be routed through the Command Sergeant Major of their

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Regional Health Command (RHC) for AMEDD units, or their Brigade Command Sergeant Major for TO&E units.

(3) For Civilians, the nomination should go through their immediate supervisor, department head, and the civilian personnel section.

5. All nominations consist of a cover letter and justification:

a. The cover letter for all nominations should provide the nominee's name and rank. The nominator should also provide his/her full name, mailing address, and phone number to assist the Regimental Office in obtaining further information, if needed. The nominator should state the proposed presentation date and specify to which address the certificate should be sent if the nomination is approved. The nomination must also include the following statement: "There are no adverse actions pending on the individual being nominated." This should be verified with the Company Commander or equivalent. An example of a cover letter is included as an enclosure.

b. The justification for an active duty DMOR nominee is the retirement award write-up/justification/narrative page. For a retiree, every effort should be made to secure the retirement award. If that is not possible, a narrative (limited to two pages) should be supplied listing the contributions the nominee has made to the AMEDD over the course of their career. For Civilian nominations, justifications for any civilian award for which the nominee is submitted may also be used as justification for their DMOR. Otherwise, a narrative (limited to two pages) should be supplied listing the contributions the nominee has made to the AMEDD over the course of their career. The justification for the HMOR (other than for a spouse of a DMOR nominee) or FOR is limited to no more than two pages, discussing the nominee's contributions to the AMEDD. For the spouse of a DMOR nominee, the request for HMOR is included in the cover letter for the DMOR. Please redact any social security numbers on any document.

c. The nomination and supporting documentation (minus PII, i.e. SSN), if required, should be forwarded to the AMEDD Regimental Office via electronic mail at the following: usarmy.jbsa.medcom-ameddcs.list.amedd--regiment@mail.mil (NOTE: the double hyphen between AMEDD and Regiment).

FOR THE SURGEON GENERAL:

3 Encls

1. Cover Letter DMOR
2. Cover Letter HMOR
3. Cover Letter FOR


RICHARD R. BEAUCHEMIN
Chief of Staff